

Alexandria Community Policy and Management Team

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Tricia Bassing, Chair
Community Services Board

Meghan McGrane, Vice-Chair
Finance Department

Cynthia Agbayani
Private Provider

Vacant
Health Department

Greta Rosenzweig
Social Services

Vacant
Family Representative

Mike Mackey
Court Service Unit

Theresa Werner M.Ed., J.D.
ACPS- Special Education

December 8, 2021 - Meeting Minutes

Members present: Cindy Agbayani, Meghan McGrane, Mike Mackey, Tricia Bassing, Greta Rosenzweig, Terry Werner

Member(s) absent:

Staff/Others present: Sharon Minter, PJ Gingery, Richard Orah, Carla Oliver

Meeting called to order at 2:05pm by T. Bassing with virtual meeting policy announcement read.
Quorum present.

1. Welcome and Introductions

2. Public Comments: No requests to make public comments received.

3. Minutes of the October 27, 2021 meeting were reviewed. S. Minter will incorporate identified edits into the meeting minutes. Motion to accept minutes, with edits, made by M. Mackey, second by M. McGrane. No additional discussion. Motion passed.

4. Fiscal Reporting & Program Review

- **Finance Reports** – Presented by R. Orah. CSA FY22 allocation is \$9,747,532. YTD expenditures are \$1.5M with 16% of allocation currently spent. YTD local match for expenditures is \$734K. The lower expenditure amount shown for November is because of an invoice processing interruption that came about due to the loss of a primary fiscal staff member who transitioned to a new position. Temporary staff were hired and trained and will assist with getting all of the invoices caught up. As such, the December report will undoubtedly show a much higher expenditure amount. \$30K was billed to Medicaid in July and required \$15K in local share. No updated figures for IV-E are available. Question posed regarding the categories that account for the refunds received? R. Orah will send information on the various categories of refundable items to the CSA office. S. Minter informed the group that a large refund is expected from a Provider due to an oversight in CSA paying for Medicaid-eligible services rendered to a client. The resolution to this oversight came about through the combined diligent efforts of a CSB case worker and DCHS Benefits staff.
- **CSA Reports** – Presented by S. Minter and PJ Gingery. FY22 IEP Wrap allocation is \$78,838 with \$42K encumbered to date. FY22 Protected funds allocation is \$201,836 with \$46K encumbered thus far.
 - CSA staff continues to work with ACPS staff around the availability of IEP Wrap funding and the eligibility requirements to access this funding for needed services. This fact will be highlighted during the upcoming CSA training with ACPS Social Workers scheduled for December 15, 2021.
 - FAPT continued to hear cases every week utilizing the MS Teams virtual platform. Some technical issues encountered but usually able to overcome. During the month of October, the FAPT team reviewed 25 cases as follows: 20-Foster Care, 2-Foster Care Prevention, 3-IEP Wrap. The FAPT team also participated in a training on two of the evidenced-based services, Functional Family Therapy (FFT) and Multi-Systemic Therapy (MST). The team will recommend consideration of these services, where feasible, to meet the needs of clients and families coming to FAPT. These services became Medicaid-eligible as of December 1, 2021. During the month of November, the FAPT team reviewed 30 cases as follows: 24-Foster Care, 2-Foster Care Prevention, 1-Parental Agreement, 2-Protected Funding, 1-IEP Wrap.
 - The Chair requested that, going forward, the CSA report also include the current number of congregate care placements.

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5. Discussion Items

- **Status Updates**

- Children & Youth Community Plan (CYCP)
 - The sub-committee tasked with exploring access to and gaps in behavioral health services for school-aged children will convene in the new year. S. Minter will contact D. Sampson at ACPS to confirm the availability of school-based team members.
- Crossover Youth Practice Model (CYPM)
 - The different workgroups continue to meet. The Prevention workgroup is working on finalizing a resource guide for youth who exit detention.
 - M. Mackey put forward a supplemental request for a CYPM Coordinator position to serve as the point of contact and drive the work of the group going forward as the collaboration with Georgetown will soon end. Equity work will also be a major component of this position. The CYPM position, if approved, would be housed in the CSU.
- Family First Initiative
 - The CSA office will schedule a FAPT training session on Parent Child Interaction Therapy (PCIT) to acquaint team members with this evidence-based service.
 - Child Welfare unit hopes to start advertising for the Family First-funded Kinship Navigator position by the end of January. This will be one of two positions doing both kinship and direct work with BIPOC families.
- Racial & Social Equity Initiatives
 - Child Welfare continuing its work with the National Adoption Association on advancing racial equity within child welfare. Surveys were administered and the data is currently being analyzed. Focus groups will be scheduled in January as well as a time for sharing survey results with staff.
 - The DCHS Policies & Procedures committee is reviewing departmental policies and procedures using a racial equity lens.
 - CSB is working with A. Coleman to develop a racial equity behavioral health framework to aid in creating a sustainable foundation.
 - Racial equity caucuses and listening sessions continue throughout DCHS. Plans are underway for additional training for staff.
 - ACPS continuing to do significant work around racial equity with substantial trainings both individually and collectively.
 - The Office of Management and Budget worked with J. Tucker and K. Hurley to develop a budget equity tool that was incorporated into this year's budget process submission forms. More than 300 submissions were received and yielded a vast amount of data to be analyzed and reported upon.
 - CSU staff, through its work with GARE, is experiencing deeper and more substantial conversations around racial equity in the juvenile justice arena.

- **Policies**

- Updates and revisions completed for the following policies: #4, #11, #16, #18.
- Motion made by C. Agbayani to approve and accept policies #4, and #16, second by G. Rosenzweig. No additional discussion. Vote taken. Motion passed.
- Discussion of the changes made to policy #18-Parental Contribution. Changes included: definitions of parent, household and gross income; specification of who is to be assessed and under what circumstances; actual policy using language from the legislation.
- Motion made by C. Agbayani to approve and accept policy #18 second by M. Mackey. No additional discussion. Vote taken. Motion passed.
- Policy #11 – Procurement of Contract Services – Reviewed, active voice needs to be incorporated into document. C. Agbayani agreed to go over document and make changes to active voice where needed.
- Motion made by M. McGrane to approve policy #11 with active voice incorporated, second by T. Werner. No additional discussion. Vote taken. Motion passed.

6. Adjournment: With no further items to be discussed, a motion was made to adjourn the meeting. Meeting adjourned at 3:54pm.

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Due to the COVID-19 Pandemic emergency, this meeting is being held electronically pursuant to Virginia Code Section 2.2-3708.2(A)(3), the Continuity of Government ordinance adopted by the City Council on June 20, 2020, and extended thereafter, or Section 4-0.01(g) in HB29 and HB30, enacted by the 2020 Virginia General Assembly (Virginia Acts of Assembly Ch. 1283 and 1289), to undertake essential business. Members of the Board and staff are participating from remote locations through a Zoom platform.